

CURRICULUM VITAE

A goal oriented professional with a record of successes in developing efficient and productive solutions to educational problems in schools, BDE and MoES; Experience in establishing relationships schools/BDE and SCI;

Capability in facilitation, training and development of partnerships, networking and activity implementation; Familiarity with school self evaluation, development planning, professional development of teachers; Particular strengths in team working and implementation of

PROFESSIONAL EXPERIENCE

Project Coordination

Education adviser's assistant (XXXX)

(a) Coordinate the preparation and implementation of the all sub-components within the Education Modernization Project:

1. Assist in management of the school grant program;
2. Assure that there is synergy and adequate scheduling in the design and implementation the (i) School Development Planning; (ii) School Improvement Grants (SIGs); (iii) Education Assessment; (iv) In-service Teacher Training; (v) Strategic and financial planning; (vi) Education Management information system subcomponents

(b) Facilitate information exchange between the project implementers, and project beneficiaries

1. Ensure that all related activities are in accordance with the local laws, procedures and rules;
2. Under the Guidance of the PCU Education Advisor, manage and facilitate technical assistance to ensure the goals of the project activities are achieved;

(c) Maintain the monitoring and evaluation system for the Education Modernization Project (EMP);

1. Ensure coherency and proper sequencing within the developed sets of monitoring arrangements and evaluation procedures on the overall project level and within the components

2. Ensure that the outcomes of EMP components are incorporated in to the M&E system of the project.

3. Generate data on the regular bases in relation to monitoring and evaluation results for the implementation of the EM Project

- (c) Coordinate all advisory groups already set up for the need of EMP
1. Work closely with the heads of groups established for the purpose/or initiative of EMP; act as a Secretary when needed and facilitate exchange of requested documentation prior and after the meetings

project LDK Consultants Greece

Short term Expert for teacher training

Training teachers in implementing new curricula with methods and technique for improving teachers performance. Monitoring and evaluation on implementation process in classrooms.

Education Modernization Project

National project coordinator

Educational modernisation of all schools in the Republic of Macedonia (decentralisation – school self evaluation, school development planning, preparing schools for improvement grant bidding against a national fund; capacity building). June 2005 – early 2008)

Responsible for regains in east Macedonia in first year and west in second year.

To work closely with key international staff to:

- Design courses,
- Deliver training,
- Implement the school improvement grants programme,
- Line manage and provide appropriate training for 21 Outreach Officers(ORO) responsible for regions in Macedonia
- Organise and run one-day introductory meetings in all seven regions of Macedonia
- Provide ongoing support to schools through monitoring visits and the delivery of training workshops
- Work closely with Assessment Unit on school based assessment in primary school.
- Monitor and evaluate schools in process of implementation of SIG(School Improving Grant)
- Maintain key electronic and paper records for the Team Leader and the PCU
- Undertake other relevant duties as required by the Team Leader

Agriculture school

Teacher of Macedonian language

Teaching pupils of 14/15 to 18/19 years old. Preparing teaching materials.
Counselling pupils.

Mentoring Roma pupils, through Open Society project; Developing and mentoring pupils project.

GOPA consulting VET 3 Programme

Teacher trainer (November 2004-August 2005)

Training teachers in 24 school in Macedonia for reform of VET 3 (FARE) programme focusing on Curriculum, Facilitation, Methodologies and Assessment

Working collaboratively to produce training materials

VET Agriculture school "Mosa Pijade"- Tetovo

School Coordinator for GOPA VET II Programme (1st September 2002-August 2004)

Coordinating activities related to the reform programme:

Promoting and initiating Programme activities in the school, giving information to parents and pupils, collaborating with other co-ordinators and Programme administration on general issues related to the reform Program. Participating in working groups with coordinators, contacting with local enterprises and authorities. Conducting labour market surveys, dissemination of new pedagogic and didactic methods. Initiating and helping teachers in small and micro project activities. Reporting to the Programme administration, assisting the school management in implementing and local elaboration of reform activities.

EDUCATION

B.A. Graduated teacher of Macedonian Language and Literature University "St. Cyril and Methodius", Skopje

Current: Post graduated studies on Human Resource Management - Institute for sociological, political and judiciary researches, University "St. Cyril and Methodius", Skopje

PARTICIPATION IN CONFERENCES

Regional conference on VET Teacher Training: "The Role of Vocational Schools", Skopje 8th -10th December 2003 organized by European Training Foundation

KEY QUALIFICATIONS

- Leading self-evaluation, school development training school improvement planning and grants
- Coordinating school leadership and management projects; developing teams and decision-making processes within and between schools.
- Developing human resources, job counselling for 21 Outreach Officers
- Monitoring and evaluation of school in reaching indicators of success in SIG (School Improving Grant)
- Developing standards for Secondary Vocational Educational Training (CVET) and Post-secondary Vocational Educational Training (PCVET) profile
- Training teachers in formative assessment, methodology and technique of teaching